



**La Salle Institute
Band Handbook
2015-2016 Academic School Year**

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Dr. Paul Fallon, Ph.D **EXT. 227**

PRINCIPAL

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B.A. Psychology, *University of Illinois*

M.A. Education, *The Citadel*

Ph.D. Educational Leadership *Suny Albany*

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SR. ARMY INSTRUCTOR

HIGH SCHOOL/DEAN OF STUDENTS

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M.S. Edu & Curriculum, National Louis

Univ; B.S. General Engineering, USMA, West Point

Steven Sgambelluri **EXT. 282**

MIDDLE SCHOOL PRINCIPAL

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M.A. Public Comm., College of Saint Rose;

B.A. Communications, College of Saint Rose

Matthew Michaud **EXT. 546**

DEAN OF DISCIPLINE

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B.A. Social Studies, Ithaca College

Susan L. Testo **EXT. 228**

EXECUTIVE ADMIN. SECRETARY

stesto@lasalleinstitute.org

**Music Department
La Salle Institute
174 Williams Road
Troy, NY 12180**

Biography:

Kyle is from Colonie, New York and a recent graduate from the State University of New York at Potsdam. He Graduated Magna Cum Laude and received a College Honor Award for his contribution to the college through service, musicianship and leadership. While at Potsdam, Kyle attended the Crane School of Music where he received his bachelor's degree in Music Education with a concentration in Clarinet. In college he was featured in two United States World Premiers of Chamber Operas, *Theresa e Gianfaldoni* and *The Electromagnetic Singing Lesson*. In addition to performing, Kyle is also a member of many professional organizations; Phi Mu Alpha Sinfonia Fraternity of America, National Association of Music Education (NAfME), New York State School Music Association (NYSSMA) and the International Clarinet Association (ICA). In addition to being a Music Educator, Kyle enjoys coaching and received his New York State Coaching Certification for sports K-12. He has coached the boys Modified soccer team in Potsdam NY and looks forward to coaching the Cadets Modified team this fall.

Kyle Chamberlin EXT. [250]

DIRECTOR OF BANDS

kchamberlin@lasalleinstitute.org

B.M. Music Education, *State University of New York at Potsdam*

Dear Parent/Guardian,

The Music department at La Salle Institute is proud to offer opportunities in diverse performing ensembles, including the Cadet Blues Jazz Ensemble, the Symphonic Band and the Middle School Band. These groups perform several times a year during festivals, musical competitions and for La Salle's family and friends at the Christmas and Spring concerts. Students are also taught important musical elements like rhythm, melody, harmony, articulation and range, as well as how to work as a group. Through La Salle's Music department, the students become a vehicle to touch the hearts and lives of others. Because of the support we receive from our administration, community and parents, we are able to have a successful band program. We appreciate and thank you for your cooperation, encouragement and participation in your child's Music Education. I look forward to working with the students this upcoming academic year.

Sincerely,

Kyle E. Chamberlin

Director of Bands
La Salle Institute

Mission:

La Salle Institute is an independent, Catholic college preparatory school from grades six through twelve. Its mission is to educate young men in the Lasallian tradition by providing a loving, caring, supportive environment, encouraging them to realize their whole potential and become moral, responsible, and productive members of their communities with a sense of purpose and dedication to truth, honor, and duty.

La Salle Institute accomplishes this through excellence in teaching by a devoted staff in a small, student centered environment which imparts Christian values in the tradition of our Founder, Saint John Baptist de La Salle. This commitment is shared by all members of the Lasallian community.

“Builders of Boys – Makers of Men

Officers' Responsibilities

Band Commander:

1. To set the Standard of Excellence in all matters pertaining to Band (Attend performances, rehearsals, sectionals, and lessons; be able to play part, practice and submit logs, and is focused and determined in rehearsals and performance)
2. Watch for the welfare of his officers, as well as every band member
3. Dealing with all matters brought to his attention by subordinates, with major problems brought to the director
4. Every duty listed below, at Day's end, is the commanders responsibility
5. Maintain the orderliness of the Officers' Headquarters

Executive Officer:

1. To assist the Band Commander
2. Maintain the Standard of Excellence by example (See #1 Under Band Commander)
3. Keep orderly the instrumental cases in the outer hall
4. Make sure each student has case labeled with name
5. Run Warm-Up of Bands
6. Help with stage set-up and breakdown

Electronics Specialist:

1. Making sure that all amplifiers are "hot," balanced, and in good working order before every performance and rehearsal
2. Maintain the Standard of Excellence by example (See #1 Under Band Commander)
3. Insuring adequate amounts of amplifiers, patch chords, power strips, power pacs, foot pedals, etc.
4. Making sure that all electronics are re-set in the Band Room after performances

Supply Officer:

1. Under the direction of the Band Commander, oversee Band Room re-sets after rehearsals and performances (stands uniform height, uniform angle, orderly chairs, vacuuming on a monthly basis, dusting window sills)
2. Maintain the Standard of Excellence by example (See #1 Under Band Commander)
3. Making sure that adequate amounts of blank practice logs are on shelf
4. Make copies of music, when necessary

Attendance Officer:

1. Take accurate attendance at each rehearsal
2. Note tardiness, and remind, warn, detention issued
3. Keep conductor aware of reasons for absentee

Concert Attire

Middle School

Christmas Concert: *Regular School Uniform No Name Tags*

Striped Shirt

Blue Tie

Black Belt

Grey Pants

Black Shoes

Spring Concert: *Regular School Uniform No Name Tags*

Striped Shirt

Blue Tie

Black Belt

Grey Pants

Black Socks

Black Shoes

High School

Christmas Concert: *Full Uniform*

Military Jackets

Uniform Shirt

Uniform Pants

Black Belt

Black Socks

Black Shoes (*Shined*)

Officers: Yellow Chord

Non-Officers: Blue Chords

Spring Concert: *Full Uniform*

Military Jackets

Uniform Shirt

Uniform Pants

Black Belt

Black Socks

Black Shoes (*Shined*)

Officers: Yellow Chord

Non-Officers: Blue Chords

Jazz Ensemble

Christmas Concert: See High School Christmas Concert Attire

Spring Concert: See High School Spring Concert Attire

Competitions: *Dress Attire*

Dress Shirt

Tie

Dress Pants

Dress Shoes

Grading Policy

Daily Rehearsal:

40 minutes; grade is determined on daily effort, participation and preparation

Jazz Ensemble: Monday-Thursday 7:10-8:08

Symphonic Band: 8th Period/Days 1,3,5

Middle School Band: 8th Period/Days 2,4,6

Weekly Lesson:

40 minutes; grade is based on preparation of lesson material, quality of behavior and home practice log.

Practice Logs:

Practice logs are to be turned in on the day of your lesson. 10 minutes daily for 50 minutes a week. Parental/Guardian signature is required for accreditation.

Please return practice logs to Mr. Chamberlin on the day of your lesson.

Performance Ability

Each member of the band plays a significant role. It is the responsibility of the student to prepare the music in advance to ensure a successful rehearsal. Rehearsal time is essential for a successful performance

Concert Performance

Grade is based on performance/participation at the concert, proper concert attire and audience behavior

Calendar of Events

Date	Event	Location	Time
Sun. Nov. 1 st 2015	<u>Fall Open House</u> <i>Jazz Ensemble</i>	McCormack Hall	6:00pm-8:00pm
Fri. Dec. 11 th 2015	<u>Christmas With</u> <u>The Cadets</u> <i>Middle School</i> <i>Symphonic Band</i> <i>Jazz Ensemble</i>	Troy Savings Music Hall	7:30pm-9:30pm
Fri. Feb. 5 th 2016	<u>Berklee Jazz</u> <u>Festival</u> <i>Jazz Ensemble</i>	Hynes Convention Center 900 Boylston St Boston, MA 02115	TBD
Fri. Feb. 26 th 2016	<u>New Hartford</u> <u>Jazz Festival</u> <i>Jazz Ensemble</i>	New Hartford High School 33 Oxford Road New Hartford, NY 13413	TBD
Fri. Mar. 4 th 2016	<u>Onieda Jazz</u> <u>Festival</u> <i>Jazz Ensemble</i>	Oneida High School 565 Sayles Street Oneida, NY 13421	TBD
Thurs. Mar. 10 th 2016	<u>Honors Convocation</u> <i>Jazz Ensemble</i>	McCormack Hall	7:00pm
Sun. Mar 13 th 2016	<u>Open House</u> <i>Symphonic Band</i> <i>Jazz Ensemble</i>	McCormack Hall	TBD
Wed. Apr. 20 th 2016	<u>Spring Concert</u> <i>Middle School</i> <i>Symphonic Band</i> <i>Jazz Ensemble</i>	McCormack Hall	7:00pm-8:30pm
Sat. May 14 th 2016	<u>High School</u> <u>Graduation</u> <i>Symphonic Band</i>	McCormack Hall	9:00AM
Sat. May 21 st 2016	<u>Seneca Falls</u> <u>Band</u> <u>Competition</u>	Mynderse Academy 105 Troy St, Seneca Falls, NY 13148	TBD
Sat. June 4 th 2016	<u>Sherburne</u> <u>Concert Band</u> <u>Festival</u>	Sherburne High School 13 School Street Sherburne, NY 13460	TBD
Sat. June 25 th 2016	<u>Middle School</u> <u>Graduation</u> <i>Symphonic Band</i>	McCormack Hall	9:00 AM

Students Name _____

What ensemble does your son perform in? *(Circle all that apply)*

Middle School Band

Symphonic Band

Cadet Blues Jazz Ensemble

Mother's Name: _____

Mothers Phone Number: _____

Mother's Email: _____

Father's Name: _____

Father's Phone Number: _____

Father's Email: _____

I am Interested in helping with: *(Check all that apply)*

Open House

Staffing the band table at open house (November 1st 2015) – 7:00 pm

Christmas Concert

Ticket Preorder processing *(the weeks prior to the show)*

Sponsorship/Fundraising *(Starts end of September)*

Ticket Booth *(Night of The Show)*

Day of Show Chaperone *(required at dress rehearsal day of concert)*

Set Up and Take Down

Please check if you are interested in in helping with events later in the year



**Please return this sheet to Mr. Chamberlin no later
than September 25th 2015**



Student Release Form

September 2015,

Dear Parent/Guardian:

This is a copy of the 2015-2016 La Salle Institute Handbook. This handbook was designed for you to familiarize yourself with the policies, rules, and regulations of the Music Department. In addition be aware of when concerts/events are throughout the academic year. Please review the contents of this handbook with your child and return the bottom portion of the letter to me.

If you have any questions or concerns please feel free to contact me via phone (518-283-2500) or email (kchamberlin@lasalleinstitute.org)

Sincerely,

**Kyle E. Chamberlin
Director of Bands**

.....
We have read and understand the contents of the 2015-2016 Handbook

Parent/Guardian Signature

Student Signature